**1. Title of the practice:** Stakeholders Instant Accessibility to College Announcements and News (SIA-CAN)

### 2. The context that required the initiation of the practice (100 – 120 words)

The college, in the recent days has lots of information to pass on to the stakeholders. Most of these are very important and requires immediate attention of the teachers, non-teaching members, students, parents and other stakeholders. Print Circular is a traditional way and takes more time and manpower. Passing information through whatsapp and the institution's websit doesn't gain the attention of the person to whom it is meant. Teachers are heavily loaded with daily tasks and it has become quite tedious for them to manage and pass information to the students from their memory. The recall rate has also become poor among students and a regular follow-up is required many times for the elicited actions. E.g. Announcements on the exam fee payment schedule, sudden changes in the academic calendar, etc.

## 3. Objectives of the practice (50 – 60 words)

- Stakeholders Instant Accessibility to the institution's announcements and news.
- Enabling easy recall over the messages passed
- Definite and quick response to the messages

### 4. The Practice (250 – 300 words)

- An android app is customized for use of all stakeholders
- E-notice board can be added to the smartphone screens
- Section wise messages are posted in the E-notice board
- All important announcements are uploaded immediately by the Principal and others in charge
- All stakeholders have this downloaded in their smartphones
- All the important announcements of the institution are posted and uploaded in the E- Notice Board of the College. The Android App is downloaded by all the students in their Smart Phones. This makes them accessible to all the information readily on their screen.

# 5. Obstacles faced if any and strategies adopted to overcome them (150 –200 words)

• Many students did not download the app initially

 Repeated announcements were given by the teachers to make all students to download the app

# 6. Impact of the practice (100 – 120 words)

- All the students have the App on their Smart Phones
- Students response to announcements have increased
- There are no complaints of ignorance on any information
- All information passed has now become more evident

# 7. Resources required

- Computers
- Internet
- Smartphone
- Typing skills

#### 8. About the Institution:

- i. Name of the Institution: Chikkanna Government Arts College
- ii. Year of Accreditation: 2015
- iii. Address: College Road, Tiruppur. 641602. Tamilnadu, India.
- iv. Grade awarded by NAAC: Bv. E-Mail: cgactpr@gmail.com
- vi. Contact person for further details: Principal

Website : <a href="http://cgac.in/index.php">http://cgac.in/index.php</a>

## e - Notice Board (SIA-CAN)





